#### **NEWS RELEASE**

#### For Release --

The audit report of Alta Municipal Broadband Communications Utility for the year ended December 31, 2006, has been released. This report was issued by Hunzelman, Putzier & Co., PLC, C.P.A.'s and filed with David A. Vaudt, Auditor of State.

A copy of the audit report is available for review in the office of the Auditor of State and the Utility's office.

# ALTA MUNICIPAL BROADBAND COMMUNICATIONS UTILITY INDEPENDENT AUDITOR'S REPORTS FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

**DECEMBER 31, 2006** 

#### ALTA MUNICIPAL BROADBAND COMMUNICATIONS UTILITY

#### ALTA, IOWA

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#### ALTA MUNICIPAL BROADBAND COMMUNICATIONS UTILITY

#### ALTA, IOWA

#### **OFFICIALS**

<u>Name</u>	Title	Term Expires
C. Alan Wadsley	Trustee	June 2008
Kevin Walsh	Trustee	June 2009
Jeff James	Trustee	June 2010
Ron Gullickson	Trustee	June 2011
Dennis Weber	Trustee	June 2012

### HUNZELMAN, PUTZIER & CO., PLC CERTIFIED PUBLIC ACCOUNTANTS

WESLEY E. STILLE, C.P.A.
JEFFORY B. STARK, C.P.A.
KEITH C. GERMANN, C.P.A.
RICHARD R. MOORE, C.P.A.
KENNETH A. PUTZIER, C.P.A. (RETIRED)
W.J. HUNZELMAN, C.P.A. (1921-1997

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#### INDEPENDENT AUDITOR'S REPORT

Board of Trustees Alta Municipal Broadband Communications Utility Alta, Iowa

We have audited the accompanying balance sheet of Alta Municipal Broadband Communications Utility, a component unit of City of Alta, as of and for the year ended December 31, 2006, and the related statements of revenues, expenses, and changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Utility's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Alta Municipal Broadband Communications Utility as of December 31, 2006, and the respective changes in its financial position and cash flows for the year then ended in conformity with U.S. generally accepted accounting principles.

The Utility has not presented Management's Discussion and Analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with Government Auditing Standards, we have also issued our report dated May 4, 2007, on our consideration of Alta Municipal Broadband Communications Utility's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Henzelmen, Fertzler ! Co.

### ALTA MUNICIPAL BROADBAND COMMUNICATIONS UTILITY BALANCE SHEET DECEMBER 31, 2006

Exhibit A

#### <u>ASSETS</u>

	<u>Telephone</u>	CATV & Internet	<u>Total</u>
CAPITAL ASSETS			
Utility plant in service	\$136,129	\$763,986	\$900,115
Less accumulated depreciation	60,253	425,881	486,134
Total net capital assets	<u>75,876</u>	338,105	<u>413.981</u>
CURRENT ASSETS			
Cash and cash equivalents	226,390	(6,424)	219,966
Accounts receivable	67,562	30,355	97,917
Prepaid expenses	1,571	1,565	3,136
Total current assets	295,523	25,496	321,019
Total assets	\$371,399	\$363,601	\$735,000
LIABILITIES AND NE	T ASSETS		
CURRENT AND ACCRUED LIABILITIES			
Accounts payable	\$ 27,956	\$ 14,167	\$ 42,123
Joint use contract payable	60,000	400,000	460,000
Other current and accrued liabilities	7,773	<u>4,803</u>	<u>12,576</u>
Total current and accrued liabilities	95,729	418,970	514,699
DEFERRED REVENUE	19,755	27,959	47,714
NET ASSETS			
Invested in capital assets, net of related debt	75,876	338,105	413,981
Unrestricted	180,039	(421,433)	(241,394)
Total net assets	255,915	(83,328)	172,587
Total liabilities and net assets	\$371,399	\$363,601	\$735,000

# ALTA MUNICIPAL BROADBAND COMMUNICATIONS UTILITY STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET ASSETS FOR THE YEAR ENDED DECEMBER 31, 2006

OPERATING REVENUES	Telephone	CATV & Internet	Total
Sale of cable services:			
Basic cable	\$ -	\$188,363	\$188,363
Premium channels	Ψ	10,929	10,929
Sale of telephone services:		1 Vg/m//	10,522
Local	232,116		232,116
Long distance	39,995		39,995
Access fees	162,792		162,792
	102,192	126,054	126,054
Internet	0.622	,	
Miscellaneous	9,633	5,177	14.810
Total operating revenue	_444,536	330,523	<u>775.059</u>
OPERATING EXPENSES			
Cost of service and operation expense:			
Wages and benefits	19,446	27,821	47,267
Supplies	4,724	12,241	16,965
Utilities	6,770	6,770	13,540
Other expenses	411	1,160	1,571
Circuit fees	19,993	••••.	19,993
Basic CATV programming		115,287	115,287
Premium channel programming	<b>an.</b>	9,145	9,145
Internet fees	ela	50,261	50,261
Cab fees	72,592	-	72,592
Switching fees	94,433	-	94,433
Long distance fees	32,376	**	32,376
Access fees	22,631	-	22,631
Billing fees	22,758	-	22,758
Transport fee	4,806	••	4,806
Depreciation	3,657	9,938	13,595
Joint use fees	30,000	80,000	110,000
Total cost of service and operation expense	334,597	312,623	647,220
Distribution expenses:			
Wages and benefits	2,982	130	3,112
Operating expenses and supplies	2,141	4	2,145
Depreciation	4,452	66,553	71,005
Total distribution expenses	9,575	66,687	76,262
Administrative and general expense:			
Wages and benefits	44,690	34,832	79,522
Office supplies and postage	4,266	4,402	8,668
Insurance – employees	5,240	7,529	12,769
Insurance – general	3,643	3,612	7,255
Professional fees	3,878	3,189	7,067
Telephone	3,057	1,210	4,267
Technical support	4,700	4,700	9,400
Advertising	4,494	999	5,493
in to home	7,72 <b>7</b>	215	(Continued)
			(Communa)

### ALTA MUNICIPAL BROADBAND COMMUNICATIONS UTILITY STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET ASSETS FOR THE YEAR ENDED DECEMBER 31, 2006

Exhibit B (Continued)

	Telephone	CATV & Internet	<u>Total</u>
OPERATING EXPENSES – (Continued) Administrative and general expense: - (Continued) Dues and subscriptions Meeting and travel Bad debts (recoveries) Other expense Depreciation Total administrative and general expense Total operating expenses	\$ 1,126	\$ 604	\$ 1,730
	185	165	350
	(78)	535	457
	2,574	2,574	5,148
	447	447	894
	78,222	64,798	143,020
	422,394	444,108	866,502
Operating income (loss)  Net assets, beginning of year	22,142	(113,585)	(91,443)
		30,257	<u>264,030</u>
Net assets, end of year	<u>\$255,915</u>	<u>\$ (83,328)</u>	\$172,587

# ALTA MUNICIPAL BROADBAND COMMUNICATIONS UTILITY STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2006

Exhibit C

CASH FLOWS FROM OPERATING ACTIVITIES:	Telephone	CATV & <u>Internet</u>	<u>Total</u>
Cash received from customers	\$445,994	\$328,147	\$774,141
Cash paid to suppliers	(307,336)	(224,187)	(531,523)
Cash paid to suppliers  Cash paid to employees	(66,730)	(62,410)	(129,140)
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Net cash provided by operating activities	71,928	41,550	113,478
CASH FLOWS FROM CAPITAL AND			
RELATED FINANCING ACTIVITIES:	(a compa	14.40.0	2 <b>* 3</b> * * * * * * * * * * * * * * * * * *
Additions to utility plant	(1,638)	(12,426)	(14,064)
NET INCREASE IN CASH AND			
CASH EQUIVALENTS	70,290	29,124	99,414
And the state of t		,	,
Cash and cash equivalents at beginning of year	_156,100	(35,548)	120,552
CASH AND CASH EQUIVALENTS AT END	000 6 000	80 C C A W A S	A
<u>OF YEAR</u>	\$226 <u>,390</u>	<u>\$_(6,424)</u>	<u>\$ 219,966</u>
RECONCILIATION OF OPERATING INCOME (LOSS)			
TO CASH PROVIDED BY OPERATING ACTIVITIES:			
Operating income (loss)	<u>\$ 22,142</u>	<u>\$(113,585)</u>	<u>\$ (91,443)</u>
Adjustments to reconcile operating income (loss) to			
cash provided by operations:	8,556	76,938	85,494
Depreciation Changes in assets and liabilities:	0,230	10,930	02,434
Decrease (increase) in accounts receivable	1,646	(5,340)	(3,694)
Decrease in prepaid expenses	172	162	334
Increase in accounts payable	39,344	79,519	118,863
Increase in other liabilities	68	3,856	3,924
Total adjustments	49,786	155,135	204,921
2 0841 443 41741202383			Short N.C. "If up of district Is, mention recommended and consideration of the construction of the constru
Net cash provided by operating activities	<u>\$ 71,928</u>	\$ 41,550	<u>\$ 113,478</u>

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Alta Municipal Broadband Communications Utility is a component unit of City of Alta. The Mayor appoints the trustees of the Utility subject to approval by the City Council. The City Council also approves the Utility's operating budget.

Alta Municipal Broadband Communications Utility provides telephone, cable, and internet services to consumers in Alta, Iowa. Sale of cable, internet, and telephone services are billed on the 25<sup>th</sup> of each month for service through the end of the following month. Consequently, billings in the amount of \$47,714 for the month of January have been recorded as deferred revenue. Alta Municipal Broadband Communications Utility is billed by their telephone, cable, and internet providers on a calendar month basis.

The Utility's financial statements are prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### Reporting Entity

For financial reporting purposes, Alta Municipal Broadband Communications Utility has included all funds, organizations, agencies, boards, commissions, and authorities. The Utility has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the Utility are such that exclusion would cause the Utility's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the Utility to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on, the Utility. Alta Municipal Broadband Communications Utility has no component units which meet the Governmental Accounting Standards Board criteria.

#### Basis of Presentation

The accounts of Alta Municipal Broadband Communications Utility are organized as an Enterprise Fund. Enterprise Funds are used to account for operations (a) financed and operated in a manner similar to private business enterprises, where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (b) where the governing body has decided periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### Measurement Focus and Basis of Accounting

The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The Utility applies all applicable GASB pronouncements, as well as the following pronouncements issued on or before November 30, 1989, unless these pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedure.

The Utility distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the Utility's principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

<u>Cash, Investments, and Cash Equivalents</u> - Investments are carried at cost which approximates market value. For the purpose of reporting cash flows, cash and cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

<u>Utility Plant</u> - Utility plant is stated at cost. Cost of labor, materials, supervision, and other costs incurred making improvements and replacements to the system, except minor replacements, are charged to the plant accounts while such costs incurred in making normal repairs, minor replacements, and maintaining the assets in efficient operating condition are charged to expense.

Provisions for depreciation of distribution plant are computed on a straight-line basis employing a group method. The original costs of assets retired (not constituting the sale of an operating unit or system) together with the costs of removal less salvage are charged to the related accumulated depreciation accounts. In accounting for the sale of operating units or systems, gains or losses are reflected in net revenue.

Provisions for depreciation of general plant are computed on a straight-line basis employing the unit depreciation method. The original cost of property retired is removed from the general plant accounts and the related accumulated depreciation accounts are charged for the depreciation taken to date. Gain or loss is recognized to the extent that the salvage value of the assets retired exceeds or falls short of the remaining book value of the assets retired.

<u>Compensated Absences</u> - Utility employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, death, or retirement. The Utility's liability for accumulated vacation has been computed based on rates of pay in effect at December 31, 2006.

<u>Budgets and Budgetary Accounting</u> - The Board of Trustees annually adopts a budget on the accrual basis following required public notice and hearing in accordance with the Code of Iowa. The budget may be amended during the year utilizing similar statutorily prescribed procedures.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The following is a comparison of revenues, expenses, and changes in net assets - actual to budget:

Revenues:	Actual	Budgeted Amounts	Budget to Actual Variance
Charges for services	\$ 760,249	\$ 803,300	\$ (43,051)
Miscellaneous	14,810	9,800	5,010
	775,059	813,100	(38,041)
Expenses	_866,502	1,040,759	174,257
Net	(91,443)	(227,659)	136,216
Net assets, beginning of year	<u>264,030</u>	<u>437,552</u>	_(173,522)
Net assets, end of year	<u>\$ 172,587</u>	\$ 209,893	\$ (37,306)

#### 2. DEPOSITS

The Utility's deposits in banks at December 31, 2006, were entirely covered by Federal depository insurance, or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The Utility is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Trustees; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Interest rate risk - The Utility's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397, days but the maturities shall be consistent with the needs and use of the Utility.

The Utility had no investments meeting the disclosure requirements of *Governmental Auditing Standards Board* Statement Number 3, as amended by Statement Number 40.

#### 3. PLANT AND DEPRECIATION PROCEDURES

Listed below are the major classes of plant as of December 31, 2006;

	<u>Telephone</u>	<u>Internet</u>	<u>Total</u>
Distribution plant	\$80,991	\$ 638,683	\$ 719,674
Other equipment	<u>55,138</u>	125,303	180,441
Total plant	\$136,129	\$763,986	\$ 900,115

Provision for depreciation and amortization has been computed at straight-line rates over the estimated useful lives of the property.

#### 4. PENSION AND RETIREMENT BENEFITS

The Utility contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 3.70% of their annual covered salary and the Utility is required to contribute 5.75% of annual covered payroll. Contribution requirements are established by State statute. The Utility's contributions to IPERS for the years ending December 31, 2006, 2005, and 2004, were \$6,331, \$6,263, and \$6,268, respectively, equal to the required contribution for each year.

#### 5. RISK MANAGEMENT

Alta Municipal Broadband Communications Utility is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The Utility assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### 6. SIGNIFICANT AREA CONCENTRATION OF CREDIT RISK

The Utility extends credit to its customers on terms no more favorable than standard terms of the industry it serves. A substantial portion of the Utility's customers are located in Alta, Iowa. The Utility's credit risks have been anticipated and management believes that adequate provision has been made for doubtful accounts.

#### 7. RELATED PARTY TRANSACTION

Pursuant to Iowa Code Chapter 28E.18 concerning the joint use of facilities through sharing agreements, the Alta Municipal Broadband Communications Utility and the Alta Municipal Utilities have entered into an agreement whereby the Communications Utility shall pay the Electric Utility the sum of \$110,000 (accrued monthly) on or before the first day of May each year for the use of a portion of the Communications distribution system for the previous calendar year. The term of this agreement is forty years and payments are due May 1 of each year.

#### 8. ACCOUNTING RESTATEMENTS

Beginning net assets has been restated to reflect a change in prior year assets and liabilities. This restatement is summarized below:

	<u>Amount</u>
Net assets December 31, 2005 as previously reported	\$631,138
Restatement of the following beginning balances:	
Accounts receivable	(195,338)
Accumulated depreciation	(132,650)
Accounts payable	(18,333)
Various other liabilities	(20,787)
Restated net assets December 31, 2005	\$264,030

#### HUNZELMAN, PUTZIER & CO., PLC CERTIFIED PUBLIC ACCOUNTANTS

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Board of Trustees Alta Municipal Broadband Communications Utility Alta, Iowa

The primary purpose of our examination was to formulate an opinion on the financial statements taken as a whole. The additional information presented in the following pages was prepared on the basis of audit procedures applied in our examination of the financial statements. This information, while not considered necessary for fair presentation of the financial statements is, in our opinion, fairly stated in all material respects when considered in relation to the financial statements taken as a whole.

May 4, 2007

### ALTA MUNICIPAL BROADBAND COMMUNICATIONS UTILITY SCHEDULE OF MUNICIPAL PLANT DECEMBER 31, 2006

Schedule 1

		Utility Plant			Accu	mulated Depr	eciation
	Balance January 1, <u>2006</u>	Additions	Balance December 31, 2006	Depreciation Rate	Balance January 1, <u>2006</u>	Expense	Balance December 31, 2006
TELEPHONE PLANT							
Buildings	\$ 60,404	\$ -	\$ 60,404	2.50%	\$ 8,179	\$ 1,510	\$ 9,689
Distribution system	20,587	~	20,587	5.00-14.29	13,239	2,942	16,181
Other physical property	53,500	1,638	55,138	10.00-20.00	30,279	4,104	_34,383
Total telephone plant in service	<u>134,491</u>	1.638	136,129		51,697	<u>8,556</u>	60.255 ***********************************
CABLE AND INTERNET PLANT							
Buildings	120,808	-	120,808	2.50	16,358	3,020	19,378
Distribution system	517,875	~	517,875	5.00-14.29	285,898	63,533	349,431
Other physical property	112,877	12,426	125,303	10.00-20.00	46,687	10,385	<u>_57,072</u>
Total cable and internet plant in service	751,560	12,426	763,986		348,943	76.938	425,881
Total plant	\$886,051	\$14,064	\$900,115		\$400,640	\$85,4 <u>94</u>	\$486,134

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### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Alta Municipal Broadband Communications Utility Alta, Iowa

We have audited the accompanying financial statements of Alta Municipal Broadband Communications Utility, as of and for the year ended December 31, 2006, and have issued our report thereon dated May 4, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Utility's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of the Utility's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Utility's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies and other deficiencies we consider to be material weaknesses.

A control deficiency exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Utility's ability to initiate, authorize, record, process, or report financial data reliably in accordance with U.S. generally accepted accounting principles such that there is more than a remote likelihood a misstatement of the Utility's financial statements that is more than inconsequential will not be prevented or detected by the Utility's internal control. We consider the deficiencies in internal control described in Part I of the accompanying Schedule of Findings to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood a material misstatement of the financial statements will not be prevented or detected by the Utility's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we believe items I-A-06 and I-B-06 are material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Utility's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Comments involving statutory and other legal matters about the Utility's operations for the year ended December 31, 2006 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the Utility. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

The Utility's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the Utility's responses, we did not audit responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees, and citizens of Alta, Iowa and other parties to whom Alta Municipal Broadband Communications Utility may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the Utility during the course of our audit.

Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Hungelman, Putgier! W.

May 4, 2007

### ALTA MUNICIPAL BROADBAND COMMUNICATIONS UTILITY SCHEDULE OF FINDINGS YEAR ENDED DECEMBER 31, 2006

#### Part I: Findings Related to the Financial Statements:

#### INSTANCES OF NONCOMPLIANCE:

No matters were noted.

#### SIGNIFICANT DEFICIENCIES

I-A-06 Segregation of Duties - One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted that bank deposits, opening mail, recording receipts and disbursements, checks and payroll preparation, and bank reconciliations are all handled by two individuals.

Recommendation - We realize that with a limited number of office employees, segregation of duties is difficult. However, the Utility should review its control procedures to obtain the maximum internal control possible under the circumstances.

<u>Response</u> - Alta Utilities plans to cross-train office help as time and workload allow. This should help eliminate the handling of incompatible duties by an individual employee.

Conclusion - Response accepted.

I-B-06 Electronic Data Processing Systems – During our review of internal control, the existing control activities in the Utility's computer-based systems were evaluated in order to determine that activities, from a control standpoint, were designed to provide reasonable assurance regarding the achievement of objectives in the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. The following weaknesses in the Utility's computer-based systems were noted:

The Utility does not have written policies for:

- password privacy and confidentiality,
- requiring password changes because software does not require the user to change logins/passwords periodically,
- ensuring that only software licensed to the Utility is installed on computers,
- requiring user profiles to help limit access to programs to those who have a legitimate need.

Also, the Utility does not have a written disaster recovery plan.

<u>Recommendation</u> - The Utility should develop written policies addressing the above items in order to improve the Utility's control over computer based systems and a written disaster recovery plan should be developed.

### ALTA MUNICIPAL BROADBAND COMMUNICATIONS UTILITY SCHEDULE OF FINDINGS YEAR ENDED DECEMBER 31, 2006

#### Part I: Findings Related to the Financial Statements: (Continued)

SIGNIFICANT DEFICIENCIES: (Continued)

#### I-B-06 <u>Electronic Data Processing Systems</u> - (Continued)

<u>Response</u> - The Utilities will investigate the existence of model policies that can be tailored to fit the needs of Alta Municipal Broadband. If no policies exist, the Utilities will develop written policies as time allows.

<u>Conclusion</u> - Response accepted.

#### Part II: Other Findings Related to Statutory Reporting:

- II-A-06 <u>Budget</u> Utility expenditures during the year ended December 31, 2006 did not exceed the amounts budgeted.
- II-B-06 Questionable Expenditures We noted no expenditures which may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- II-C-06 <u>Travel Expense</u> No expenditures of Utility money for travel expenses of spouses of Utility officials or employees were noted.
- II-D-06 <u>Business Transactions</u> We noted no business transactions between the Utility and Utility officials or employees.
- II-E-06 Bond Coverage Surety bond coverage of Utility officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
- II-F-06 <u>Trustee Minutes</u> No transactions were found that we believe should have been approved in the Trustee minutes but were not.
- II-G-06 Deposits and Investments We noted no instances of non-compliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa.
- II-H-06 <u>Telecommunications Services</u> No instances of noncompliance with Chapter 388.10 of the Code of Iowa were noted.
- II-I-06 Electronic Check Retention Chapter 554D.114 of the Code of Iowa allows the Utility to retain cancelled checks in an electronic format and requires retention in this manner to include an image of both the front and back of each cancelled check. The Utility retains cancelled checks through electronic image, but does not obtain an image of the back of each cancelled check as required.

Recommendation – The Utility should obtain and retain an image of both the front and back of each cancelled check as required.

<u>Response</u> – The Utility has contacted the bank and are now receiving an image of the backs of the cancelled checks.

Conclusion - Response accepted.